



NMWA High School Summer Internship

Position Description:

The National Museum of Wildlife Art is excited to offer two paid internship positions for local high school students in Teton County WY. These internships are located within the education department at the museum. Interns will work directly with museum education staff to create, teach, and support educational programs for youth and adults; engage in educational interactives and exhibit development; learn about different aspects of operating and working in a museum; and design their own project to focus on throughout the summer.

- The interns will be supervised and mentored by Education staff with assistance from our summer graduate student interns.
- Interns will develop professional skills and gain valuable work experience that will benefit them as they consider future educational and career opportunities.
- Possible work areas include museum education and curation, program and event planning, marketing, development, and conservation.
- Each intern will receive \$16 per hour for 240 hours over the summer for a total salary of \$3,840 before taxes. They will also receive \$200 each to offset the cost of driving to and from the Museum on their workdays. They will be paid employees of the Museum, expected to clock in/clock out on the days they work and learn about the organizational expectations of its staff.
- The exact work schedule for which months, days, and times will make up the 240-hour total is negotiable. We understand that students might wish to have a separate job for part of their summer in addition to this one or take a family trip.

Qualifications:

- Interest in the arts, museum education, curation, and operations.
- Excitement and willingness to learn about different aspects of working in a museum setting.
- Able to work as part of a collaborative team.
- Good communication skills and practices.

Commitment to the Mission, Vision and Values of NMWA:

- **Mission:**
To impart knowledge and inspire appreciation of humanity's relationship with wildlife and nature through art and education.

- Vision:
To be the world's premier repository of wildlife art.
- Values:
Integrity, Excellence, Collaboration, Transparency, Accountability, Financial Responsibility

Application Instructions:

Applicants should send any questions and email their application materials directly to Julia Spencer (jspencer@wildlifeart.org). **Applications are due by the end of the day on Friday, April 14th**

- Each application will include a cover letter expressing interest, a resume, high school transcript and a letter or recommendation from a teacher or previous employer.
- Selected applicants will be interviewed by Museum education staff.

NMWA is an equal opportunity employer committed to creating a diverse workforce. We provide equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, genetic information, marital status, service member status, amnesty or status as a covered veteran, or any other protected classification under applicable federal, state, and local laws.